

## **GUIDE TO APPLYING FOR INTERNSHIP ON THE KVB PORTAL**

### **ACCOUNT ACTIVATION**

Go to our website (kenyavetboard.or.ke) and click on portals. Click on **internship application**. Click on the **register account** button (at this point, do not put in any email or password. Fill in your details such as your names, email address, password and click the **register account** button. An “**account confirmation**” message shall be sent to your email. Follow the instructions and login using the email and password typed during the account registration process.

### **APPLICATION PROCESS**

Navigate to the internship module. A red button shall appear called **New Internship Application**. Click it. Read the instructions and ensure you have the requirements ready before proceeding with the application.

#### **Instructions**

1. Fill in the online application form and wait for approval updates through email.
2. Applicants seeking to be registered as interns by the Kenya Veterinary Board must have been indexed and successfully graduated in either a Veterinary Medicine or Animal Health Course.
3. Every Veterinary Medicine or Animal Health graduate seeking to be registered by the Board must be a citizen of Kenya.
4. Veterinary Medicine applicants seeking for registration as interns shall fill the Form 40 document and the veterinarian's oath.
5. Animal Health applicants seeking for registration as interns shall fill the Form 40 document and the veterinary paraprofessionals oath.
6. Training institutions must forward the graduation lists of their students to the Board before registration of their graduates as interns.

### **REQUIREMENTS**

1. Certified copy of National ID
2. Certified copy of Degree/Diploma/Certificate in Veterinary Medicine or Animal Health
3. Veterinarian's Oath/Veterinary Paraprofessional's Oath
4. Certified copy of K.C.S.E Certificate

#### **NOTE:**

**Copies of your documents (animal health/BVM certificate, National ID, KCSE Certificate) need to be certified by an advocate/lawyer. Your application will not be accepted if they are not certified.**

## SERVICE FEES

Registration of Veterinary Surgeon Interns – Kshs. 1,000

Registration of Veterinary Paraprofessional Interns – Kshs. 500

Click the red button titled “Next”. Fill in all the details in the different sections (Internship, Education history and Submit sections). Kindly note that for the education section, put in your KCSE and Animal Health/BVM details.

Upload your documents and click the checkbox that states “***I hereby make an application as a Veterinary surgeon intern and the information provided is correct to the best of my knowledge***” and click the submit button.

## PAYMENT

For the payment process, your application will have a status that says “**Make Payment**”. Click on that link.

| # | First Name | Middle Name | Category             | status                       |                                                                                                                                                                                                                                                             |
|---|------------|-------------|----------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |            |             | <input type="text"/> |                              |                                                                                                                                                                                                                                                             |
| 1 | All        | KVB         | Veterinary surgeon   | <a href="#">Make Payment</a> |    |

An E-Citizen payment page will open various payment options.

 **KENYA  
VETERINARY  
BOARD**

Payment for Internship:  
**TOTAL:**

[Proceed to pay through E-Citizen](#)

[Payment page through E-Citizen](#)

Select Payment Mode

|                           |                    |
|---------------------------|--------------------|
| VISA & MASTERCARD         | Citigroup          |
| National Bank             | MyMobi LipaLater   |
| Equity Bank               | Stanbic Bank       |
| Diamond Trust Bank (DTB)  | Equity Bank Direct |
| TKash                     | Airtel Money       |
| Pesaflow Direct           | KCB                |
| Mpesa                     | Pesalink           |
| RTGS                      | Consolidated Bank  |
| Debit/Credit/Prepaid Card |                    |

### E-Citizen payment page

To pay with MPESA, click the Mpesa option and click “**Initiate Payment**”. This will initiate a prompt that shall appear on your phone. Insert your MPESA Pin number. Click “**Complete**”.

Pay Using M-PESA KES

1. Click [here](#) to receive M-PESA Menu

Phone Number

0722000000

Initiate Payment

2. Enter your M-PESA PIN and click OK  
3. You will receive a confirmation SMS from M-PESA  
After you receive a successful reply from M-PESA, click the complete button below.

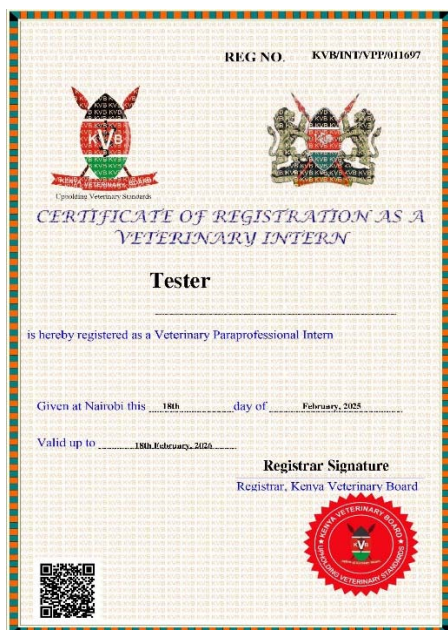
Fetch Payment Cancel Complete

A KVB intern number will be assigned along with a KVB intern certificate.

Showing 1-2 of 2 items.

| # | Category           | ID/Passport No. | status                               |                                     |
|---|--------------------|-----------------|--------------------------------------|-------------------------------------|
| 1 | Veterinary surgeon | 98765443        | <a href="#">Download Certificate</a> | <a href="#">✎</a> <a href="#">🔗</a> |

Approved Internship application



Sample KVB Intern Certificate

For any questions or if experiencing challenges, contact KVB on  
Mobile: **0701581718** or **0722305253**  
Email: ***internship@kenyavetboard.or.ke***